

STATE OF TEXAS  
COUNTIES OF POTTER AND RANDALL  
CITY OF AMARILLO

On Thursday, June 6<sup>th</sup>, 2013, the Advisory Commission for People with Disabilities (ACPD) held a regular meeting in the Commission Chambers on the 3<sup>rd</sup> floor of City Hall at 12:00 p.m.

<b>VOTING MEMBERS</b>	<b>PRESENT TODAY</b>	<b>NO. OF MEETINGS HELD SINCE APPOINTMENT</b>	<b>NO. OF MEETINGS ATTENDED SINCE APPOINTMENT</b>
Richard Wagner III	NO	235	200
Myrtle Hodge	YES	51	47
Joe Rogers	YES	28	26
Doug Hammett	YES	27	22
Mark Sturkie	YES	29	26
Jim Mitchell	YES	25	21
Hilda Easley	NO	23	19

STAFF MEMBERS PRESENT: Judy Phelps, Jonathan Beckham, Amanda Pallares, Fred DeLaGarza

CITIZENS IN ATTENDANCE: 1 MEDIA IN ATTENDANCE: 0

**ITEM 1: Approve minutes from meeting held on Thursday; April 4, 2013.**

Motion to approve the minutes of the meeting was made by Mark Sturkie, seconded by Jim Mitchell and carried a vote of 5:0.

**ITEM 2: Discuss the updates for Phase IV of the Bus Stop Construction Project.**

Fred DeLaGarza, Senior Engineering Design Technician, stated Phase IV is complete. The final cost of the project is below the estimated cost. The Engineering Department will form a punch list by Monday June 10<sup>th</sup>, 2013 to verify all work was completed properly to pass inspection.

**ITEM 3: Phase V Bus Stop Request Evaluation presented by Jonathan Beckham.**

Jonathan Beckham, Transportation Planner Trainee, discussed the ADA regulations involved in researching the bus bench requests. Then Mr. Beckham began to explain the bus stop request locations. The first request for a bus shelter at 4700 Virginia St. in front of Independence Village does not have enough Right-Of-Way, however will just require authorization from the property owner to install a shelter. Board Member Jim Mitchell inquired if the shelter will surely be implemented. Judy informed the board that the property owner of Independence Village has the authority to allow the shelter or not. Jim Mitchell asked, "What is the process after you research the requests?" Mrs. Phelps answered, "The Transit Department completes the preliminary research, the project is sent to the Engineering Department for more in-depth research, and the Amarillo City Commission has the ultimate approval."

To implement the request for a bus bench at Prairie St and Western St, the sidewalk near the curb would need to be replaced, and move the bus stop 20' to the West out of the intersection for safety. The bus stop request in front of the Cracker Barrel Restaurant would require the private sidewalk repaired on Quarter Horse Drive. The request for new bus stops in front of the Quarter Horse building and at SE 16<sup>th</sup> and Grand in front of the Donut Stop both have plenty of Right-Of-Way, and are feasible to implement. Other requests for bus stops near the Woods Inn, and 904 N Grand St. cannot be implemented due to no existing sidewalk.

To install a bus bench at Amarillo Blvd and Williams St, the sidewalks need to be upgraded. Board Member Jim Mitchell asked, "Does the City have a plan to upgrade or maintain sidewalks?" Mrs. Phelps answered, "The Transit Department will propose to upgrade the accessibility of the Fixed Routes if new

funding is available. Otherwise, the maintenance of the sidewalks are the responsibility of the property owner.” Mr. Beckham proposed to move the bus stop at 1627 Martin Rd away from the drive-way and intersection to install a bus bench. The request for a bus bench at Sycamore and Mirror St. is possible if the bus pads and curb cuts are upgraded. Mr. Beckham stated the City will need to receive permission from the property owner at 24<sup>th</sup> and Poplar St to move the bus stop away from the intersection to install a bus bench. The bus stop at 24<sup>th</sup> and Oak St. is not placed on a city sidewalk, and a nearby fence is preventing any installations of bus pads. The final bus stop request covered is in front of the United Supermarket near Gem Lake Road. At this time, it would not be safe for passengers due to the lack of pedestrian controls at this intersection. Mr. Mitchell recommended to survey ridership to produce data to represent demand for major bus stops. Judy Phelps stated dispatchers watch security video to collect correct information to submit to the National Transit Database.

**ITEM 4: The Transit Department Emergency Plan and Survey presented by Judy Phelps.**

The board received handouts of the Emergency Plan and Survey. Judy Phelps, Transit Manager, informed the board the Emergency Plan and Survey was mailed out to local agencies in the community to gather information to assist people in our community during an emergency. Currently, the Transit Department has received a completed survey from the Downtown Women’s Center. Mrs. Phelps informed the board of the Crisis Prevention training offered to the bus drivers presented by Letta Day with Professional Counseling and Bio Feedback Center. Mrs. Phelps asked for comments in regards to the Emergency Plan, and encouraged the board members to notify community agencies to turn in the surveys.