

STATE OF TEXAS  
**COUNTIES OF POTTER AND RANDALL**  
**CITY OF AMARILLO**

On Thursday, December 6, 2012 the Advisory Commission for People with Disabilities (ACPD) held a regular meeting in the Commission Chambers on the 3<sup>rd</sup> floor of City Hall at 12:00 p.m.

<b>VOTING MEMBERS</b>	<b>PRESENT TODAY</b>	<b>NO. OF MEETINGS HELD SINCE APPOINTMENT</b>	<b>NO. OF MEETINGS ATTENDED SINCE APPOINTMENT</b>
Richard Wagner III	YES	232	199
Myrtle Hodge	YES	48	44
Joe Rogers	YES	25	23
Doug Hammett	YES	24	19
Mark Sturkie	YES	26	23
Jim Mitchell	YES	22	18
Hilda Easley	YES	20	18

STAFF MEMBERS PRESENT: Judy Phelps, Amanda Pallares, Jenifer Ledbetter, Jonathan Beckham

CITIZENS IN ATTENDANCE: 6 MEDIA IN ATTENDANCE: 0

**ITEM 1: Approve minutes from meeting held on Thursday; December 6, 2012**

Motion to approve the minutes of the meeting was made by Richard Wagner, seconded by Hilda Easley and carried a vote of 5: 0: 2, with Doug Hammett and Jim Mitchell abstaining due to absence on October 4, 2012

**ITEM 2: Small Business Administration and Disadvantaged Business Enterprise presented by Rick Palmer.**

Rick Palmer, with the WTAMU Contract Procurement Center, explained how the program facilitates listing businesses eligible to receive grant money from local, state and federal agencies. Mr. Palmer also assists with DBE requirements and applications.

**ITEM 3: Phase V Bus Stop Request List presented by Jonathan Beckham.**

Jonathan Beckham, Transportation Planner Trainee, stated that he is working on the thirty-two bus stop requests submitted by citizens. Mr. Beckham stated the process includes site examination and ADA requirements. Board member Jim Mitchell questioned who approves the bus stop request. Transit Manager, Judy Phelps, answered that city staff approves request upon successful review including data gathered from city departments.

**ITEM 4: Announcements**

Mrs. Phelps made an announcement that Marcus Norris, City Attorney, is available to conduct the Open Meetings Act Training in the month of February or April 2013, which ever month works best. Board member Mark Sturkie asked that the board be sent a reminder e-mail, and Judy answered yes an e-mail will be sent.