

## MINUTES

On this 18<sup>th</sup> day of August 2014, the Airport Advisory Board of the City of Amarillo, Texas BOARD met at 10:31 a.m. at The Kritser Conference Room at the Rick Husband Amarillo International Airport 10801 Airport Blvd Amarillo, TX 79111 for a Regular Meeting.

| VOTING MEMBERS  | PRESENT | NO. MEETINGS HELD SINCE APPOINTMENT | NO. OF MEETINGS ATTENDED |
|-----------------|---------|-------------------------------------|--------------------------|
| Dale Williams   | 23      | 23                                  | 12                       |
| Jim Mitchell    | 19      | 19                                  | 18                       |
| Robert Dempsey  | 15      | 15                                  | 11                       |
| John Whitaker   | 15      | 15                                  | 14                       |
| Bob Murray      | 10      | 10                                  | 9                        |
| Duane Rosa      | 7       | 7                                   | 7                        |
| Dr. Jack Waller | 7       | 7                                   | 4                        |
| John Denton     | 4       | 4                                   | 4                        |
| Bill Harris     | 4       | 4                                   | 3                        |

Also in attendance were:

Sara Freese, AAE  
Steven Picou, AAE  
Kiley Navarrete  
Greg Daniel

DIRECTOR OF AVIATION, CITY OF AMARILLO  
DEPUTY DIRECTOR OF AVIATION, CITY OF AMARILLO  
RECORDING SECRETARY, CITY OF AMARILLO  
AIRPORT POLICE COMMANDER, CITY OF AMARILLO

**ITEM 1:** Call to Order. Jim Mitchell established a quorum and called the regularly scheduled meeting of the Airport Advisory Board to order at 10:31 a.m.

**ITEM 2:** Approval of Minutes from Regular Meetings held on January 27, 2014. Motion was made by John Denton, seconded by Bill Harris and unanimously carried to approve such minutes as written.

**ITEM 3:** Consider Resolution(s): No action items at this time.

**ITEM 4:**

1. Presentation and Discussion Items:

- a. Presentation and Discussion of the East Side Drainage. Mr. Picou stated the airport has filed information with TCEQ for recommended steps to monitor the area near removed fuel tanks.
- b. Presentation and Discussion on the Escalator Replacement Project. Mr. Picou announced that all escalators have been replaced at this time. Final project closeout is in process.
- c. Presentation and Discussion on the Airfield Electrical Project. Mr. Picou briefed the Advisory Board on the Airfield Electrical Project. This project is close to completion, finishing the wireless communication in the electrical vault.
- d. Presentation and Discussion on the Consolidated Rent Car Facility. Mr. Picou advised the board that this project is ahead of schedule at this time. Scheduled completion is December 2014.

- e. Presentation and Discussion on the Air Service Market Analysis. Mrs. Freese briefed the Advisory board on the Air Service Market Analysis. She stated the consultant chosen via a RFP Process will identify areas to enhance and attract air service.

2. Enplanement Report was presented.

ITEM 5: Public Comments. No public comments at this time.

ITEM 6: Adjournment. There, being no further business, Jim Mitchell moved to adjourn the meeting. The meeting adjourned at 10:49 a.m. This meeting was recorded and all comments are on file with the Department of Aviation.

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Jim Mitchell, Chairman

ATTEST:

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Kiley Navarrete, Board Secretary