

THE STATE OF TEXAS *

COUNTIES OF POTTER
AND RANDALL *

CITY OF AMARILLO
AIRPORT *

On this 13rd day of September 2010, the Airport Advisory Board of the City of Amarillo, Texas convened in regular session in the Kritser Conference Room of the Airport Terminal Building.

MEMBER	TERM EXPIRES	PRESENT TODAY	NO. MEETINGS HELD SINCE APPOINTMENT	NO. MEETINGS ATTENDED SINCE APPOINTMENT	EXCUSED
Michael Cruz	10/01/10	Yes	11	10	1
Craig Gualtiere	10/01/10	Yes	26	21	5
Chuck Speed	10/01/10	Yes	26	24	2
Lawrence Walker	10/01/10	Yes	11	11	0
Joanna Hillman	10/01/11	Yes	7	6	1
Dale Williams	10/01/11	No	7	5	2
Robert Gamble	10/01/12	Yes	14	9	5
Jim Mitchell	10/01/12	Yes	3	3	0
Dr. Tom Nichols	10/01/12	Yes	14	11	3

Absent: Dale Williams

Also present were the following ex-officio members:

Patrick Rhodes, Deputy Director of Aviation
Jarrett Atkinson, Deputy City Manager
Marcus Norris, City Attorney

and the following guests:

Ken Bjork
Greg Daniels, Airport Police Commander
Tyler Hurst, Airport Operations Manager
Steven Picou, Deputy Director of Aviation
Craig Clairmont, RS&H
Heather Weigel, RS&H
Richard McConnell

- 1) Call the Meeting to Order: Mr. Speed called the meeting to order.
- 2) Regular May 03, 2010 Meeting: Motion to approve the minutes of the regular May 03, 2010 meeting was made by Mr. Gualtiere and seconded by Mr. Mitchell, and carried unanimously.
- 3) Action Items: Consider Lease Agreements
 - a) English Field Aviation (TacAir sublease): Mr. Rhodes presented a sub-lease agreement between TacAir and English Field Aviation. English Field Aviation is a firm specializing in aircraft maintenance. They will locate their business in the same hangar that previously occupied by Tradewinds Turbine. Tradewinds Turbine recently went out of business. Mr. Rhodes requested approval to move this lease agreement through the City process to obtain City Commission approval. Recommendation to approve the lease allowing any staff changes or issues that may come through was made by Mr. Gualtiere and seconded by Mr. Walker, and carried unanimously.
 - b) Assignment Agreement – Express Jet to Continental Airlines : Mr. Rhodes presented a lease transfer agreement that transferred the Express Jet lease to Continental Airlines. Mr. Rhodes speculated this agreement was being done because of the Continental and United Airlines merger. Mr. Rhodes stated this will have no affect on Airport Operations. Recommendation to approve the lease allowing any staff changes or issues that may come through was made by Mr. Mitchell and seconded by Dr. Nichols, and carried unanimously.
 - c) KRAMS, Inc. d/b/a Arden Companies: Mr. Rhodes presented a proposed lease agreement with Arden Companies for use of building 5000. Arden is expanding their existing operations and needs additional space. Recommendation to approve the lease allowing any staff changes or issues that may come through was made by Mr. Jim Mitchell and seconded by Mr. Cruz, and carried unanimously.
 - d) L&L Pallet: Mr. Rhodes briefed the Board on his negotiations with L&L Pallet Supply, Inc. L&L manufactures pallets that meet food transportation standards. L&L proposes to lease Building 6000. Mr. Rhodes stated that there are some challenges to close this negotiation. Specifically, the L&L operation requires an upgrade of the electrical service and a wood scrap burning operation. Mr. Rhodes has already advised L&L that the wood burning process would not be permitted on the airport. The cost of the additional electrical service could be a deal breaker. Recommendation to approve the lease allowing any staff changes or issues that may come through was made by Mr. Gualtiere and seconded by Dr. Nichols, and carried unanimously.
- 4) Discussion Items:
 - 1.) Airport Apron Project Update: Mr. Rhodes advised the Commission that this project has been postponed indefinitely. The low bid put the project significantly over our budget. The FAA has been advised that we will not be applying for discretionary grant funding. The project will be reconsidered when the terminal concourse project is finished.
 - 2.) Flood Recovery Status: Mr. Rhodes stated all public access equipment damaged by the flood is back in service except for two elevators. He expects the garage elevator to be in service this week and the other one within the next month. Mr. Rhodes stated the basement equipment replacement work continues and will not be finished before next spring. The building is being cooled with portable chillers. Limited heating is currently available. Plans are underway to install portable boilers in anticipation of the winter season. Mr. Rhodes expects our permanent boilers to be on-line before the temporary units are needed.